

Camino Real Regional Utility Authority  
City of Sunland Park/Dona Ana County Joint Utility Authority  
Gadsden Independent School District- Board Room  
4950 McNutt Rd, Sunland Park, New Mexico 88063

Meeting  
March 14, 2022  
5:30 pm

MINUTES

A Regular Meeting of the Camino Real Regional Utility Authority was held on Monday, March 14, 2022 at 5:33 p.m. at the Gadsden Independent School District-Board Room at 4950 McNutt Road in Sunland Park, New Mexico 88063.

PRESENT

Commissioner Susana Chaparro  
Mr. Joshua Orozco  
Commissioner Diana Murillo  
Councilor Olga Nuñez  
Councilor Alberto Jaramillo (arrived at 6:30 p.m.)  
Mr. Alex Sierra

ABSENT

Ms. Monica Nuñez

ALSO PRESENT

Mr. Brent Westmoreland, CRRUA Executive Director  
Ms. Mary De Avila, CRRUA Administrative Assistant  
Mr. Ernie Carranza, CRRUA Water/Wastewater Lead  
Mr. Eric Lopez, Bridel Facility Ops  
Dr. Letty Mora, Psychologist Services and Translation/Interpretation Services  
Mr. Gerald Smola, Camino Real Media Services  
Mr. Raul Rangel, Bridel Facility Ops  
Mr. Chris Lyons, Santa Teresa

1. CALL TO ORDER

Councilor Olga Nuñez called the meeting to order at 5:33 pm.

2. PLEDGE OF ALLEGIANCE

Councilor Olga Nuñez led the audience in the pledge of allegiance.

3. ROLL CALL

Ms. Mary De Avila, CRRUA Administrative Assistant called roll call. A quorum was present.

4. CHANGES TO THE AGENDA

None

5. APPROVE MINUTES

A. JANUARY 19, 2022

Mr. Joshua Orozco moved to approve the minutes for January 19, 2022, the motion was seconded by Commissioner Diana Murillo. The motion carried a 4-1 vote.

Commissioner Susana Chaparro	abstain
Mr. Joshua Orozco	aye
Commissioner Diana Murillo	aye
Councilor Olga Nuñez	aye
Mr. Alex Sierra	aye

6. ELECTION OF CHAIR PERSON & VICE CHAIR PERSON FOR 2022.

Commissioner Diana Murillo moved to nominate Commissioner Susana Chaparro Chair of the board.

Mr. Joshua Orozco moved to approve nomination by acclamation; the motion was seconded by Mr. Alex Sierra. The motion carried a 5-0 vote.

Chair Commissioner Susana Chaparro	aye
Mr. Joshua Orozco	aye
Commissioner Diana Murillo	aye
Councilor Olga Nuñez	aye
Mr. Alex Sierra	aye

Commissioner Diana Murillo moved to nominate Mr. Joshua Orozco Vice-Chair of the board.

Commissioner Diana Murillo moved to approve nomination by acclamation; the motion was seconded by Mr. Alex Sierra. The motion carried a 5-0 vote.

Chair Commissioner Susana Chaparro	aye
Vice-Chair Mr. Joshua Orozco	aye
Commissioner Diana Murillo	aye
Councilor Olga Nuñez	aye
Mr. Alex Sierra	aye

7. PUBLIC COMMENTS: Limited to 3 minutes per person.

None

8. STAFF COMMENTS & ANNOUNCEMENTS

Mr. Brent Westmoreland, CRRUA Executive Director informed the board members that Mr. Eric Lopez, Bridel Facility Operations will be adding information on meter reading roll over in his monthly presentation, a request by Councilor Olga Nuñez . He also informed the board members that the Border Authority had the Industrial Park elevated tank in their ICIP and the legislator granted four million four hundred fifty thousand. The project will be out to bid by the end of this year and or beginning of 2023. Mr. Westmoreland informed the board that he is working with the State on the increase of funding for the arsenic facility at the border. He is also working with EPA and NadBank on getting funding for the wastewater treatment plant.

## 9. BOARD COMMENTS

Vice-Chair Mr. Joshua Orozco thanked Councilor Olga Nuñez for her two years serving as CRRUA Chair. Chair Commissioner Susana Chaparro also thanked Councilor Olga Nuñez for serving as CRRUA Chair. Vice-Chair Mr. Joshua Orozco stated that working together with the City of Sunland Park, CRRUA and the Border Authority the State granted \$20m for the airport, \$1.2m for the port of entry parking facility, \$500,000 for the port of entry facility and support staff, and approximately \$46m for a highway to connect Pete Domenici Hwy down to McNutt Road.

Councilor Olga Nuñez requested to have an update on the on-line payment on the next agenda.

Chair Commissioner Susana Chaparro suggested having the agenda ready a week before the meeting to clear any questions and discussions that the board members might have. This will help us work more efficiently as a board and move forward effectively. Chair Commissioner Susana Chaparro suggested that if any board member had questions or concerns to email Mr. Westmoreland, copy all board members this way they are all on the same page.

Chair Commissioner Susana Chaparro thanked Dr. Letty Mora, Psychologist Services and Translation/Interpretation Services for her translation service to CRRUA.

## 10. PRESENTATIONS & REPORTS

### A. MONTHLY REPORTS & ANNOUNCEMENT

#### 1. CRRUA FY21 AUDIT PRESENTATION.

Mr. Farley Vener, Hinkle + Landers President presented to the board members and the public present the CRRUA auditor's report and financial statements for the year ended June 30, 2021.

#### BOARD COMMENTS ON ITEM 10A 1

Vice-Chair Mr. Joshua Orozco asked Mr. Farley Vener Hinkle + Landers President to explain the two findings on page 7 of the presentation.

Mr. Farley Vener stated that the findings were collection of delinquent accounts not bringing in revenues and customer billing adjustments not reviewed or going to an approval process.

Mr. Brent Westmoreland, CRRUA Executive Director informed the board member that for two years CRRUA postponed delinquent accounts monthly shutoffs due to COVID-19. We will be reinitiating and going back to normality soon. We will began shutoffs on accounts with a past due balance of \$500 and over and work ourselves down.

Mr. Brent Westmoreland asked Chair Commissioner Susana Chaparro if she knew the deadline of the funds available to help customers pay their utility bills.

Chair Commissioner Susana Chaparro replied that the deadline was September 2022. She encourage CRRUA to inform all customers needing the help to apply for the funds as soon as possible.

Councilor Alberto Jaramillo asked what is the next step to take in order to inform CRRUA customers about the funds available.

Mr. Brent Westmoreland replied that CRRUA had sent the flier together with the utility bill before and that he will do that again. He will also have it post in the Camino Real Media.

Councilor Alberto Jaramillo asked if the flier could be posted in the same locations where the meeting agendas are posted.

Mr. Brent Westmoreland replied yes.

Vice-Chair Mr. Joshua Orozco asked Mr. Farley Vener that if CRRUA takes those steps would it clear the findings.

Mr. Farley Vener replied that on the collection of delinquent accounts finding, yes. On the customer billing adjustments finding CRRUA needs to generate a report of billing adjustment and present it to the CRRUA board for approval.

Chair Commissioner Susana Chaparro volunteered Vice-Chair Mr. Joshua Orozco to meet with Mr. Farley Vener and get a better understanding of the findings and come up with a way to help.

Councilor Alberto Jaramillo asked if CRRUA had an account review committee.

Mr. Brent Westmoreland replied yes. Councilor Olga Nuñez, Mr. Alex Sierra and I are part of the committee unless Chair Commissioner Susana Chaparro would like to change appointees.

Councilor Alberto Jaramillo asked if account reviews are confidential.

Mr. Brent Westmoreland replied yes everything is confidential. We do not talk about any adjustment to accounts in the CRRUA meeting. The committee will review and resolve accounts issues.

Councilor Olga Nuñez stated that she did not see anything that addresses the water spikes.

Mr. Brent Westmoreland replied that when a meter rolls over it is considered a water spike. In addition, an incorrect meter reading entry is also consider a water spike. After reviewing the account, an adjustment to the reading is entered.

Mr. Eric Lopez, Bridel Facility Operations explained than on the two accounts Councilor Olga Nuñez is inquiring about both meters were changed to Metron meters and the old meters were tested and they tested 100% accurate. Both homes have a company out of California monitoring the weather service to water their grass.

## 2. BRIDEL FACILITY MONTHLY REPORT FOR January 2022.

Mr. Eric Lopez, Bridel Facility Operations presented to the board members and the public present the January 2022 operations monthly reports of the CRRUA water and wastewater system.

BOARD COMMENTS ON ITEM 10A 2

Councilor Olga Nuñez expressed her concerns on arsenic in drinking water and asked to get the arsenic facilities tested.

Mr. Eric Lopez, Bridel Facility Operations stated that he would test the facilities and present the results in the next monthly meeting. In addition, he stated that EPA adopted a new standard for arsenic in drinking water of 0.010mg/l.

Mr. Alex Sierra asked if there is a way to monitor the pressure in the system Mr. Ernie Carranza, CRRUA Water/Wastewater Lead, replied it is visual.

Councilor Alberto Jaramillo brought to the staff's attention a sewer line Broken behind the properties on McNutt.

Mr. Eric Lopez replied that the staff is aware and working on the repair.

Councilor Alberto Jaramillo asked that if they have any plans to upgrade the Sunland Park Wastewater treatment plant. The odor is a problem.

Mr. Eric Lopez replied that the UV system was upgraded and for the odor problem they use Bioxide on each lift station that comes in to that wastewater treatment plant.

11. DISCUSSION/ACTION ITEMS

- A. APPROVE RESOLUTION AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY FOR THE COLONIAS INFRASTRUCTURE FUND.

Councilor Olga Nuñez moved to approve; the motion was seconded by Commissioner Diana Murillo. The motion carried a 6-0 vote.

Chair Commissioner Susana Chaparro	aye
Vice-Chair Mr. Joshua Orozco	aye
Commissioner Diana Murillo	aye
Councilor Olga Nuñez	aye
Mr. Alex Sierra	aye
Councilor Alberto Jaramillo	aye

BOARD COMMENTS ON ITEM 11A

Councilor Alberto Jaramillo asked when is the application going to be submitted. Mr. Brent Westmoreland, CRRUA Executive Director replied that the applications

were submitted. One is for the Walnut lift station and the other is for the next phase of the Sunland Park wastewater treatment plant.

Councilor Olga Nuñez asked if this was a loan or just a grant.

Mr. Brent Westmoreland stated that it is a grant and a loan component.

- B. APPROVE RFP AWARD BID 22-0004 TO BEEHIVE INDUSTRIES FOR THE COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM (CMMS) SOFTWARE AND SUPPORT SERVICES AND AUTHORIZE SIGNATORY AUTHORITY OVER THE RELATED CONTRACT DOCUMENTS, AMENDMENTS, AND CHANGE ORDERS TO THE EXECUTIVE DIRECTOR.

Councilor Olga Nuñez moved to approve; the motion was seconded by Commissioner Diana Murillo. The motion carried a 6-0 vote.

Chair Commissioner Susana Chaparro	aye
Vice-Chair Mr. Joshua Orozco	aye
Commissioner Diana Murillo	aye
Councilor Olga Nuñez	aye
Mr. Alex Sierra	aye
Councilor Alberto Jaramillo	aye

12. ADJOURNMENT

Chair Commissioner Susana Chaparro moved to adjourn the Camino Real Regional Utility Authority Meeting with no objections.

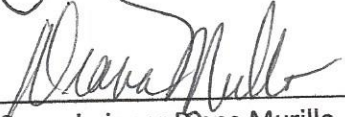
The meeting adjourned at 7:13 p.m.


**APPROVED AND ADOPTED** on this 13<sup>th</sup> day of June 2021.

CAMINO REAL REGIONAL UTILITY AUTHORITY

\_\_\_\_\_  
Commissioner Susana Chaparro, Chair


  
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Joshua Orozco, Vice-Chair

  
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Commissioner Diana Murillo, Board Member

  
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Alex Sierra Delegate of State Senator Joseph Cervantes,  
Board Member

\_\_\_\_\_  
Absent

Monica Nuñez, Board Member  
Delegate of State Representative Ray Lara

  
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Alberto Jaramillo, Board Member

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Councilor Olga Nuñez, Board Member

ATTEST:



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Camino Real Regional Utility Authority