

**Camino Real Regional Utility Authority**  
**City of Sunland Park/Dona Ana County Joint Utility Authority**  
**Gadsden Independent School District- Board Room**  
**4950 McNutt Rd, Sunland Park, New Mexico 88063**  
**Work Session On-Line**  
**February 24, 2021**  
**5:30 pm**

**MINUTES**

A Work Session of the Camino Real Regional Utility Authority was held on Wednesday, February 24, 2021 at 5:38 p.m. On-Line at 4950 McNutt Road in Sunland Park, New Mexico 88063.

**PRESENT**

Chair Councilor Olga Nuñez  
Vice-Chair Commissioner Susana Chaparro  
Commissioner Diana Murillo-Trujillo  
Mr. Alex Sierra  
Mr. Joshua Orozco  
Councilor Alberto Jaramillo

**ABSENT**

State Representative Ray Lara

**ALSO PRESENT**

Mr. Brent Westmoreland, CRRUA Executive Director  
Ms. Liliana Arevalo, CRRUA Office Manager  
Ms. Mary De Avila, CRRUA Administrative Assistant  
Dr. Letty Mora, Psychologist Services and Translation/Interpretation Services  
Mr. Eric Lopez, Bridel Facility Ops  
Mr. Enrique Palomares, CRRUA Attorney  
Mr. Gerald Smola, Camino Real Media Services

**1. CALL TO ORDER**

Chair Councilor Olga Nunez called the meeting to order at 5:38 pm.

**2. PLEDGE OF ALLEGIANCE**

None

**3. ROLL CALL**

Ms. Mary De Avila, Administrative Assistant called roll call. A quorum was present.

**4. CHANGES TO THE AGENDA**

None

**5. DISCUSSION/ACTION ITEMS**

- A. REVIEW RESOLUTION 2020-03 A RESOLUTION AMENDING THE CAMINO REAL REGIONAL UTILITY AUTHORITY WATER RULES AND REGULATIONS (ADOPTED PURSUANT TO THE CAMINO REAL REGIONAL UTILITY AUTHORITY WATER ORDINANCE (ORDINANCE NO. 2011-01) FOR THE PURPOSE OF AMENDING RULE 20 TO ADD SUBPART C TO ESTABLISH A CREDIT ADJUSTMENT POLICY & PROCEDURE RELATED TO WATER.

Mr. Brent Westmoreland, CRRUA Executive Director provided a brief summary of resolution 2020-03 a resolution amending the Camino Real Regional Utility Authority water rules and regulations (adopted pursuant to the Camino Real Regional Utility Authority water ordinance (Ordinance No. 2011-01) for the purpose of amending rule 20 to add subpart C to establish a credit adjustment policy & procedure related to water.

The Camino Real Regional Utility Authority board members discussed the potential changes to resolution 2020-03 and provided suggestions on providing better customer service and knowledge of the resolution 2020-03 to the customers.

- B. REVIEW THE STATE STATUTES RELATED TO FILING LIENS ON PAST DUE ACCOUNTS.

Mr. Enrique Palomares, CRRUA Attorney provided a brief summary of the state statutes related to filing liens on past due accounts.

Mr. Brent Westmoreland, CRRUA Executive Director provided a brief summary of the procedures and the dollar amount on liens filed in prior years.

Ms. Liliana Arevalo, CRRUA Office Manager informed the board members that there has been 43 liens filed in prior years.

- C. REVIEW THE WATER AUDIT PROCESS

Mr. Eric Lopez, Bridel Facility Ops provided a brief summary of the water audit process and customer service provided to the customer by Bridel Facility Ops.

## 6. ADJOURNMENT

Vice-Chair Commissioner Susana Chaparro moved to adjourn the Camino Real Regional Utility Authority Meeting; the motion was seconded by Mr. Joshua Orozco. The motion carried.

The meeting adjourned at 8:30 p.m.

**APPROVED AND ADOPTED** on this 8<sup>th</sup> day of March 2021.

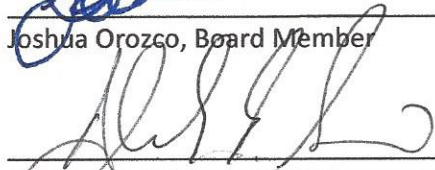
CAMINO REAL REGIONAL UTILITY AUTHORITY

  
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Olga Nunez, Chair

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Commissioner Susana Chaparro, Vice-Chair

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Commissioner Diana Murillo-Trujillo, Board Member

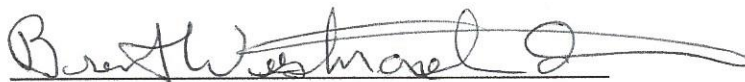
  
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Joshua Orozco, Board Member

  
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Alex Sierra Delegate of State Senator Joseph Cervantes,  
Board Member

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Ray Lara, Board Member  
State Representative

  
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Alberto Jaramillo, Board Member

ATTEST:

  
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Camino Real Regional Utility Authority