

Camino Real Regional Utility Authority
City of Sunland Park/Dona Ana County Joint Utility Authority
Gadsden Independent School District- Board Room
4950 McNutt Rd, Sunland Park, New Mexico 88063
Meeting On-Line
April 12, 2021
5:30 pm

MINUTES

A Regular Meeting of the Camino Real Regional Utility Authority was held on Monday, April 12, 2021 at 5:32 p.m. On-Line at 4950 McNutt Road in Sunland Park, New Mexico 88063.

PRESENT

Chair Councilor Olga Nuñez
Vice-Chair Commissioner Susana Chaparro
Commissioner Diana Murillo-Trujillo
State Representative Ray Lara (arrived at 5:35 p.m.)
Mr. Alex Sierra
Mr. Joshua Orozco
Councilor Alberto Jaramillo

ALSO PRESENT

Mr. Brent Westmoreland, CRRUA Executive Director
Ms. Liliana Arevalo, CRRUA Office Manager
Ms. Mary De Avila, CRRUA Administrative Assistant
Mr. Ernie Carranza, CRRUA Water/Wastewater Lead
Dr. Letty Mora, Psychologist Services and Translation/Interpretation Services
Mr. Eric Lopez, Bridel Facility Ops
Mr. Enrique Palomares, CRRUA Attorney
Mr. Hector Rangel, City of Sunland Park
Mr. Robert Fowlie, CDM Smith
Mr. Gerald Smola, Camino Real Media Services

1. CALL TO ORDER

Chair Councilor Olga Nunez called the meeting to order at 5:32 pm.

2. PLEDGE OF ALLEGIANCE

Mr. Brent Westmoreland, CRRUA Executive Director led the audience in the pledge of allegiance.

3. ROLL CALL

Ms. Mary De Avila, Administrative Assistant called roll call. A quorum was present.

4. CHANGES TO THE AGENDA

None

5. APPROVE MINUTES

A. March 8, 2021

Commissioner Diana Murillo-Trujillo moved to approve the minutes for March 8, 2021; the motion was seconded by Mr. Joshua Orozco. The motion carried a 7-0 vote.

Chair Councilor Olga Nuñez	aye
Vice-Chair Commissioner Susana Chaparro	aye
Commissioner Diana Murillo-Trujillo	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

6. PUBLIC COMMENTS: Limited to 3 minutes per person.

None

7. STAFF COMMENTS & ANNOUNCEMENTS

None

8. BOARD COMMENTS

None

9. PRESENTATIONS & REPORTS

A. MONTHLY REPORTS & ANNOUNCEMENTS

1. BRIDEL FACILITY MONTHLY REPORT FOR MARCH 2021.

Mr. Eric Lopez, Bridel Facility Operations presented to the board members and the public present the March 2021 operations monthly report of the CRRUA water and wastewater system.

BOARD COMMENTS ON ITEM 9A1

Representative Ray Lara thanked Mr. Lopez for the presentation and good work done and asked him what is the Ph level that is needed to counter act the odor. Mr. Eric Lopez, Bridel Facility Operations replied that adding the soda ash will help with the odor problem.

Representative Ray Lara stated that he is interested on knowing more on BFOPS recommendation that an ordinance be developed for CRRUA to eliminate developments installing meters without the backflow preventers.

Mr. Eric Lopez stated that he will start working with Mr. Westmoreland on the development of an ordinance.

2. CRRUA BILLING ADJUSTMENT REPORT FOR MARCH 2021.

Mr. Brent Westmoreland, CRRUA Executive Director presented to the board members and the public present the billing adjustment report for the month of March 2021.

BOARD COMMENTS ON ITEM 9A3

Mr. Alex Sierra asked that if the list represented the bulk of outstanding adjustment because he saw one for \$30,000.00 and it is concerning.

Mr. Brent Westmoreland, CRRUA Executive Director replied that the \$30,000.00 had to do with new water meter connections out in the Industrial Park and they initially paid for a larger amount and was later changed to less meter installations. This was not a water consumption adjustment.

Mr. Alex Sierra asked if the list represented the bulk of the adjustments to be made for March, are we going to see the same amount in April and May.

Mr. Brent Westmoreland replied it could be.

10. DISCUSSION/ACTION ITEMS

- A. APPROVE A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMINO REAL REGIONAL UTILITY AUTHORITY COMMITTING FUNDING FOR CALLE MORROCO WATER AND SEWER LINE REPLACEMENT IN SUNLAND PARK, NEW MEXICO, AND AUTHORIZE SIGNATORY AUTHORITY OVER THE RELATED DOCUMENTS, AMENDMENTS, AND CHANGE ORDERS TO THE EXECUTIVE DIRECTOR.

Representative Ray Lara moved to approve; the motion was seconded by Mr. Joshua Orozco. The motion carried a 7-0 vote.

Chair Councilor Olga Nuñez	aye
Vice-Chair Commissioner Susana Chaparro	aye
Commissioner Diana Murillo-Trujillo	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

BOARD COMMENTS ON ITEM 10A

Representative Ray Lara asked Mr. Brent Westmoreland, CRRUA Executive Director If CRRUA already had the funding for this project.

Mr. Brent Westmoreland, CRRUA Executive Director replied yes, it will be in the next fiscal year's budget. We will start working in the preliminary budget and present it to the board next month.

Representative Ray Lara asked if they needed to have the resolution adopted before the funding gets approved.

Mr. Brent Westmoreland replied yes, the funding entities would like to see the resolution approved prior to funding being approved so that the design process can continue.

Mr. Hector Rangel, City Of Sunland Park stated that is one of the requirements.

- B. APPROVE A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A LOAN AND SUBSIDY AGREEMENT ("LOAN AGREEMENT") BY AND BETWEEN THE CAMINO REAL REGIONAL UTILITY AUTHORITY, DONA ANA COUNTY, NEW MEXICO (THE "GOVERNMENTAL UNIT") AND THE NEW MEXICO FINANCE AUTHORITY, AND AUTHORIZE SIGNATORY AUTHORITY OVER THE RELATED DOCUMENTS, AMENDMENTS, AND CHANGE ORDERS TO THE EXECUTIVE DIRECTOR.

Mr. Joshua Orozco moved to approve; the motion was seconded by Mr. Alex Sierra. The motion carried a 7-0 vote.

Chair Councilor Olga Nuñez	aye
Vice-Chair Commissioner Susana Chaparro	aye
Commissioner Diana Murillo-Trujillo	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

C. REQUEST CRRUA BOARD APPROVAL TO CONTINUE USING THE STATE CONTRACT, BAKER UTILITY SUPPLY OVER THE 50K THRESHOLD.

Commissioner Diana Murillo-Trujillo moved to approve; the motion was seconded by Vice-Chair Commissioner Susana Chaparro. The motion carried a 7-0 vote.

Chair Councilor Olga Nuñez	aye
Vice-Chair Commissioner Susana Chaparro	aye
Commissioner Diana Murillo-Trujillo	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

BOARD COMMENTS ON ITEM 10c

Vice-Chair Commissioner Susana Chaparro asked that when Mr. Brent Westmoreland, CRRUA Executive Director stated over the \$50,000 how much more over are they looking at.

Mr. Ernie Carranza, CRRUA Water/Wastewater Lead stated that they are looking in to two orders each for 125 meters for a total of \$38,000 approximately per order. Mr. Brent Westmoreland, CRRUA Executive Director asked Mr. Carranza if he was getting the first order this fiscal year.

Mr. Ernie Carranza stated that if they approve the item he would submit the first order as soon as possible and the second order before the fiscal year is over. This way he would have meters in stock for the beginning of the upcoming year. The budget has the funds to do the purchase but we need the board approval to go over the \$50,000 contract amount.

Vice-Chair Commissioner Susana Chaparro asked how much more.

Mr. Ernie Carranza stated \$70,000 more.

D. REQUEST CRRUA BOARD APPROVAL TO CONTINUE USING THE STATE CONTRACT, WESTERN OILFIELDS SUPPLY COMPANY DBA RAIN FOR RENT OVER THE 50K THRESHOLD.

Representative Ray Lara moved to approve; the motion was seconded by Commissioner Diana Murillo-Trujillo. The motion carried a 7-0 vote.

Chair Councilor Olga Nuñez	aye
Vice-Chair Commissioner Susana Chaparro	aye
Commissioner Diana Murillo-Trujillo	aye

Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

- E. APPROVAL OF WAIVER FOR LATE FEES CHARGED & SUSPEND DISCONNECTIONS DURING THE COVID-19 PANDEMIC FOR THE MONTH OF APRIL 2021.
Representative Ray Lara moved to approve; the motion was seconded by Commissioner Diana Murillo-Trujillo. The motion carried a 7-0 vote.

Chair Councilor Olga Nuñez	aye
Vice-Chair Commissioner Susana Chaparro	aye
Commissioner Diana Murillo-Trujillo	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

- F. APPROVE AMENDMENTS TO RESOLUTION 2020-3 A RESOLUTION AMENDING THE CAMINO REAL REGIONAL UTILITY AUTHORITY WATER RULES AND REGULATIONS (ADOPTED PURSUANT TO THE CAMINO REAL REGIONAL UTILITY AUTHORITY WATER ORDINANCE (ORDINANCE NO. 2011-01) FOR THE PURPOSE OF AMENDING RULE 20 TO ADD SUBPART C TO ESTABLISH A CREDIT ADJUSTMENT POLICY & PROCEDURE RELATED TO WATER LEAK.
Representative Ray Lara moved to postpone item 10, F until May 10, 2021 meeting; the motion was seconded by Mr. Joshua Orozco. The motion carried a 7-0 vote.

Chair Councilor Olga Nuñez	aye
Vice-Chair Commissioner Susana Chaparro	aye
Commissioner Diana Murillo-Trujillo	aye
Mr. Alex Sierra	aye
Mr. Joshua Orozco	aye
Representative Ray Lara	aye
Councilor Alberto Jaramillo	aye

BOARD COMMENTS ON ITEM10, F

Mr. Joshua Orozco asked Mr. Brent Westmoreland, CRRUA Executive Director if they are going to adopt the changes as a single amendment or one by one.

Mr. Brent Westmoreland, CRRUA Executive Director stated that the changes were made individual by board members. This can be vote individually or together. The resolution will be circulated for board signatures after the changes are input.

Vice-Chair Commissioner Susana Chaparro ask if Mr. Enrique Palomares, CRRUA Attorney was available to answer their questions.

Mr. Brent Westmoreland stated that he had another meeting to attend at 6:30 but if the board would like to bring their questions and concerns back to the next meeting he would be sure that Mr. Palomares be present.

Chair Councilor Olga Nuñez stated that it is very important that Mr. Palomares be present.

11. ADJOURNMENT

Chair Councilor Olga Nunez moved to adjourn the Camino Real Regional Utility Authority Meeting with no objections.

The meeting adjourned at 6:32 p.m.

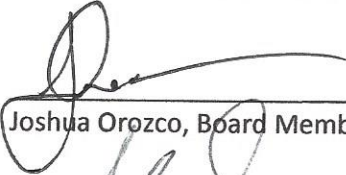
APPROVED AND ADOPTED on this 17th day of May 2021.

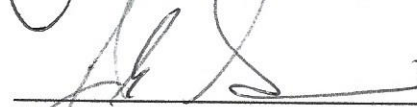
CAMINO REAL REGIONAL UTILITY AUTHORITY


Olga Nunez, Chair

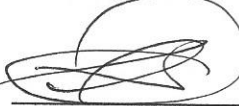
Commissioner Susana Chaparro, Vice-Chair

Commissioner Diana Murillo-Trujillo, Board Member


Joshua Orozco, Board Member


Alex Sierra Delegate of State Senator Joseph Cervantes,
Board Member

Ray Lara, Board Member
State Representative


Alberto Jaramillo, Board Member

ATTEST:


Camino Real Regional Utility Authority